



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, U.S. ARMY MATERIEL COMMAND  
9301 CHAPEK ROAD  
FORT BELVOIR, VA 22060-5527

AMCOPS

05-32-AMCOPS-SSO  
25 July 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter - Surety Compliance of U.S. Army Materiel Command (AMC)  
Installations

1. Reference, AMC Regulation 50-1, 9 January 2004, AMC Surety Management Reviews and Emergency Response Exercise Evaluations.
2. Surety needs to encompass a larger role in our everyday operations and must be adhered to at all times. Commanders are expected ensure that their critical surety personnel take a greater responsibility and make this action a reality.
3. The Surety Management Review (SMR) team is directed to review performance plans of specific personnel in AMC chemical and biological surety programs to ensure that surety responsibilities are included in plans and appraisals. This review will be conducted by HQAMC G-1, as part of a scheduled SMR assessment.
4. Position descriptions, performance plans, and appraisals must mirror the surety program and its intent. Surety functions will be addressed in all position descriptions of those individuals responsible for maintaining a surety program. At a minimum, the following will be deemed critical surety personnel: Directors, Commanders, Civilian Executive Officers, Surety Officers, Chief of Security, Certifying Officials, and Government Plant Managers (Demil) and their oversight personnel.
5. Additional guidance to AMC Regulation 50-1 is provided and effective upon receipt:
  - a. Add paragraph 4f. HQAMC G-1 will provide a qualified individual as an SMR team augmentee to assess performance plans and appraisals of specific individuals at each chemical and biological surety site. The specific scope of the G-1 assessment will be coordinated with HQAMC G-3 Surety office and HQAMC G-1.
  - b. Add the following as the third sentence in paragraph 5c(1): Surety Management Review results will be integrated into the personnel support forms (Military and Civilian) with the objective measure being no critical deficiencies attributed to the organization.

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6. We owe it to our Nation to provide for safekeeping of the chemical stockpile, to provide our workers with a safe working environment, and to ensure public confidence that we are protecting their welfare while performing or preparing for chemical demilitarization.

//Signed//

BENJAMIN S. GRIFFIN

General, USA

Commanding

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